

Louis Latzer Board of Trustees
Meeting Minutes
Tuesday, November 21, 2023

The monthly meeting of the Louis Latzer Library Board was called to order by Sharon Rinderer at 5:00 p.m. on November 21, 2023.

Roll Call showed the following members were present:

Nancy Genteman
Amy Kloss
Susan Martz
Justin McLaughlin
Sharon Rinderer
Bill Wagner

Louis Latzer and William Piper, Associate Members
Angela Kim, Director

Absent were Marshall Rinderer, Joshua Short, and Shaun Voegelé.

October Minutes: Bill Wagner noted that K and D Landscaping should be K and B. Susan Martz amended the minutes. Wagner motioned to approve the minutes and Amy Kloss seconded. Motion carried.

Public Forum: None.

Treasurer's Report: Josh Short was absent so the board reviewed the October report. Nancy Genteman moved to approve the report and Kloss seconded. Motion carried.

Librarian's Report: Angela Kim received the most current digitized microfilm from Advantage Archives. Over 3,250 photographs were digitized through Memories Renewed. Kim will begin working with the Illinois State Library in February.

We scanned and digitized approximately 200 slides for the Optimist Club who are celebrating 75 years of service in December.

Two new sets of water fountains with bottle fillers are on order to replace the broken and poorly placed former fountains.

The electrician repaired many of the outdoor lights; however, the flag pole light is still out. We are looking at two spotlights for the front of the library.

We lost a blower on one HVAC unit and the quarterly maintenance was completed.

Christmas fundraiser letters are ready to be mailed.

Kim hopes to have a community recital with appetizers featuring our donated baby grand Yamaha piano with Disklavier.

There is no meeting in December and the January meeting will be on 1/25/24.

Book Committee Report: A total of 87 books were donated.

Unfinished Business: We will revisit the pollinator garden in the Spring.

Kim requested that \$7,800.00 of the Torte Life Safety monies be used to purchase and install white louvered plantation window shutters in the auditorium, small meeting room, and genealogy room. The shutters are currently on sale and they will improve energy efficiency. She will use the additional \$7,000.00 for the replacement of the damaged terrazzo floor. Wagner motioned to approve the expenditure and Genteman seconded. Roll was called and the motion carried.

New Business: Kim will begin working on the Strategic Plan in February.

Holiday Bonuses will be the same amount as 2022. Justin McLaughlin motioned to approve the bonuses and Wagner seconded. Roll was called and the motion carried.

Other Business: None.

Adjournment: Wagner motioned to adjourn and McLaughlin seconded. Motion carried.

The next scheduled meeting will be January 25, 2024.